

## **CAPACITY REVIEW (Attachment A)**

1. List and provide resumes for each member of the development team followed by a brief narrative describing their experience with affordable housing developments. The development team includes:

- A. Developer
- B. Development owner (legal entity that will own the property)
- C. Consultant
- D. Application preparer
- E. General Partner
- F. Architect
- G. Contractor
- H. Attorney
- I. Management company
- J. Service provider
- K. Guarantor
- L. Equity provider/syndicator

2. Describe what experience each member of the development team has had with affordable housing over the last 5 years. Include name and location of developments.

3. Has any member of the development team ever been disbarred by the U.S. Department of Housing and Urban Development (HUD) or any state housing finance agency? If yes, please explain.

4. Has any member of the development team ever had any violations that resulted in the issuance of an 8823 or other citations by a state housing finance agency. If yes, please explain.

5. In the last 5 years has any member of the development team or any entity in which a member of the development team has an identity of interest (see instructions for definition) received an award of funds and/or housing credits which have been recaptured or in which the development was not completed? If yes, please explain. .

6. Have any members of the development team ever been charged with or convicted of any criminal offenses, other than a minor motor vehicle violation?

If YES, furnish details in a separate attachment.

7. Have any members of the development team been subject to any disciplinary action, past or pending, by any administrative, governmental or regulatory body?

If YES, furnish details in a separate attachment.

8. Has any member of the development team been informed of any current or ongoing investigation of the applicant with respect to possible violations of state or federal laws?

If YES, furnish details in a separate attachment.

9. Has any member of the development team been a party to a bankruptcy, been in receivership or adjudicated as bankrupt?

If YES, furnish details in a separate attachment.

10. Has any member of the development team been denied a business-related license or had it suspended or revoked by any administrative, governmental, or regulatory agency?

If YES, furnish details in a separate attachment.

11. Is any member of the development team currently debarred, suspended, or disqualified from contracting with any federal, state, or municipal agency?

If YES, furnish details in a separate attachment.

Include with application the financial statements and organization chart of the developer, consultant, general partner, management company, guarantor, and service provider.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

